



ADMINISTRATIVE INFORMATION

Additional information is available on the OSAA website, <http://www.osaa.org/activities/cho>

1. **EMERGENCY PLAN:** In the event of an emergency, natural disaster, fire, war, etc. that forces postponement or cancellation of an OSAA State Championship event, information will be posted to the home page of the OSAA website (<http://www.osaa.org>) and distributed to statewide media outlets.

2. **NEW OSAA LIVE MOBILE APP:** <http://www.osaa.org/app>



The new OSAA Live mobile app allows you to:

- Access OSAA State Championship Programs
- Follow your favorite teams
- Get updated schedules, scores, and rankings

Download the OSAA Live mobile app using the QR code or find it in the App Store or in Google Play by searching for "OSAA Live".

3. **ADMISSION:** All persons must have a ticket or pass to enter. Student is any child age 5 & up through a senior in high school.

A. **General Admission Tickets:** Adults – \$8 Students – \$5

B. **Online Ticket Orders:** <http://www.osaa.org/shop/tickets>

The OSAA and GoFan are working together to bring digital ticketing to our State Championship events. Spectators will now be able to purchase their tickets online any time including the day of the event and truly skip the lines as they enter.

Cost Structure: ADULT Ticket: GoFan / \$8 + \$1.40 Convenience Fee per ticket; Finals Site Box Office / \$8

STUDENT Ticket: GoFan / \$5 + \$1.25 Convenience Fee per ticket; Finals Site Box Office / \$5

C. **Finals Site:**

- 1) Doors will open one-half hour prior to first performance each day.
- 2) The Will Call window is located at the main entrance.
- 3) No personal checks. No American Express cards.
- 4) Cash, VISA / Mastercard accepted.
- 5) ATM is located inside the Alumni Center, next door to The LaSells Stewart Center.

D. **Bus Drivers:** Schools are responsible for all bus driver admissions. The OSAA does not provide passes for bus drivers.

E. **Passes:** ONLY the OSAA Gold Card, OSAA VIP pass, and OSAA Media pass which will admit the bearer only with photo ID, are to be honored at any OSAA State Championship event. No school, athletic district, officials' association, etc., passes are to be accepted.

F. **Complimentary Tickets:** Schools may request a maximum of six Administrative Complimentary Tickets for chaperones, bus drivers, etc. Additional adult passes that are needed shall be purchased. Participating students will not need a pass. Contact Kelly Foster, kellyf@osaa.org for tickets.

4. **PERFORMANCE SCHEDULE:** <http://www.osaa.org/activities/cho>

Posted by noon on Wednesday, April 24.

A. **3A, 2A/1A Choirs:** Monday, April 29.

B. **5A, 4A Choirs:** Tuesday, April 30.

C. **6A Choirs:** Wednesday, May 1.

5. **EXPENSES:** <http://www.osaa.org/docs/forms/ReimbursementFormula.pdf>

Mileage will be paid by check at the conclusion of the spring season according to the 2018-19 Reimbursement Formula.

6. **LODGING AND VISITOR INFORMATION:** Schools are to make their own arrangements for lodging.

D. **Headquarter Hotel – Comfort Suites – Corvallis** <http://comfordsuites.com/hotel-corvallis-oregon-OR077>

The Comfort Suites is the OSAA Headquarter Hotel for Choir at Oregon State University. Contact Patrick Garcia at 541.753.4320 to receive special rate information. Remember to mention that you are an OSAA member school.

E. **Visitor Information:** <http://www.visitcorvallis.com>

Visit the Corvallis Tourist Convention and Visitors Bureau online or call them at 800.334.8118 for more information about dining, shopping, lodging, and more while in Corvallis.

7. **PARKING:**

A. **Buses**

1) **Bus Unloading** – immediately in front of LSC / 10-minute zone.

2) **Bus Parking & Loading Area** – across the street from LSC, heading south and multiple locations at the softball complex (see map).

B. **Spectator Parking:** Parking permits are required on the OSU campus, Monday-Friday from 7am-5pm. Parking is available across the street from The LaSells Stewart Center near Reser Stadium and in the Parking Garage across from Gill Coliseum.

1) Permits can be purchased throughout the OSU campus at Pay & Display stations for \$1 per hour or \$10 per day. Debit/credit cards and cash accepted at all locations.

2) Purchase a daily parking permit in advance through Oregon State at <https://my.parking.oregonstate.edu/sales/daily/>

3) Campus parking lots are free after 5pm and on weekends. Meters require payment until 7pm Monday-Friday.

DIRECTOR'S INFORMATION

Additional information is available on the OSAA website, <http://www.osaa.org/activities/cho>

1. **CHECK-IN:**

A. Upon arrival, the director should check-in at the registration table in the lobby near the participant entrance.

B. Performing students (and their directors) will receive a hand stamp in order to enter the auditorium to view the other performing groups. Participant gifts will be available at the merchandise sales area.

C. The attendant at the check-in table will collect three sets of the music in performance order that each group will perform to distribute to the adjudicators. **REMINDER: Please number the measures on the scores you submit.**

1) It is critical that each director also submit **one written program in performance order** that will be delivered to CCTV. (The adjudicators DO NOT need a written program.)

2) Directors are reminded to beware of scheduling too much music; a significant number of choirs have been penalized due to exceeding the stage time limit.

2. **WARM-UP ROOM:** The Warm-Up Room will contain nine (6') 3-step risers. Choirs get 20 minutes in the Warm-Up Room, including entrance and exit.

3. **EQUIPMENT PROVIDED ON STAGE:** *Eight* units of Wenger 4-step risers, shell, a music stand and a piano.

4. **STAGE MANAGER INTERVENTION IN CASE OF STUDENT ILLNESS:** If a student appears faint at any time during a performance, the stage manager has been instructed to intervene and escort the student off stage.

5. **EQUIPMENT STORAGE:** There will be a room where choirs may gather to put on robes prior to going to the warm-up room, but the room will not be a secure place for students to leave personal belongings during the day.

6. **SIGHT-READING ROOM CONFIGURATION:** The sight-reading room will be set up in five rows of 21 chairs each. Reminder: Directors, accompanists and choir members are the only persons allowed in the sight-reading room; spectators (including chaperones, bus drivers, etc.) may not be in the room during sight-reading.

7. **MUSIC ETIQUETTE GUIDELINES:** Spectators will be allowed entry into the performance area only when the doors are opened between choirs. It will be possible to view the performances in progress from the lobby on the monitors provided by CCTV. Please share these guidelines with your students.

8. **PERFORMANCE RECORDINGS:** Every director will receive a CD of his or her groups' performance **that will be placed in their packets immediately after their performance**, courtesy of CCTV of Salem.
9. **PERSONAL VIDEOTAPING:** Parents are welcome to videotape from the audience if they do so in such a way that it does not block the view of other spectators. **Tri-pod stands are not allowed in the auditorium.**
10. **SERVICE ANIMALS:** Trained guide dogs and service animals assisting guests are welcome at OSAA State Championships. All other animals are prohibited. All service animals must remain on a leash or in a harness, and be in full control of the handler, at all times. Handlers are responsible for any damage or injuries caused by their animals, must properly dispose of waste in appropriate containers and must take appropriate precautions to prevent property damage or injury.
11. **LOST AND FOUND:** During the event, Lost & Found will be at the OSAA Event Office or other location designated by the host facility / OSAA Staff. Beginning the first business day after the event, please contact the LaSells Center, <http://www.osubeavers.com/sports/2017/1/26/event-lost-and-found.aspx> or call 541.737.7240 to claim any missing items.
12. **AWARDS CEREMONY:** At the conclusion of the performances in a classification, the outstanding groups will be recognized. State Championship trophies will be awarded to 50% of the choirs in each classification up to a maximum of five awards.
13. **RESULTS:** <http://www.osaa.org/activities/cho>


Following the awards assembly, each director may pick up his/her school's results packet. The results packet will include their ratings sheets, a score array for all participating groups and the musical scores provided to adjudicators. Verbal adjudicator comments will be shared with the director following the event. No results will be released prior to the awards assembly. Results will be posted to the Choir page of the OSAA website each evening. Please direct your fans and local media to go there for results.

Please direct your questions or comments related to the championship, to Kelly Foster at the OSAA 503.682.6722 x233 (work) or 503.318.1672 (cell) or email kellyf@osaa.org or Championship Director Matt Strauser at 503.589.8167 (work), or email oregonacda@gmail.com.

SOUVENIR INFORMATION

Additional information is available on the OSAA website, <http://www.osaa.org/shop>

1. **SPORTS U MERCHANDISE:** <http://www.osaastore.com>
 - A. **Finals Site:** Sports U will be onsite at Oregon State University with a wide variety of Music State Championship souvenir merchandise. Stop by the merchandise booth to purchase t-shirts, sweatshirts, letterman patches, lapel pins, and much more. Items not sold at the event will be available for purchase online after the state championships while supplies last.
 - B. **Official Letterman Patches:** Get your official OSAA Music State Championship letterman patch onsite at Oregon State University or by ordering online. Forget to get one last year? You can order an official letterman patch for any year in any OSAA activity by ordering online.
 - C. **Sports U Contact Information:** Sports U is the official merchandise vendor of the OSAA. For more information, contact Sports U at 503.227.2051 or via email at erics@sportsu-store.com.
2. **OSAA DIGITAL CHAMPIONSHIP PROGRAMS:** <http://www.osaa.org/programs> *Programs available online only.*



The official Band / Orchestra Championship program will be available Wednesday, May 1. This year's program includes performance orders, a list of participants, historical state championship records and a color map of all OSAA member schools.

Download a free QR Reader App from the App Store or Google Play by searching for keyword "QR Reader."
3. **MINI REPLICA TROPHIES:** <http://www.osaa.org/shop#trophies>
 - A. **Mini Replica Trophies:** The OSAA is proud to be able to offer mini replicas of the trophies presented at the OSAA State Championships. Mini replica trophies are 8" tall x 10" wide x 5" deep and make a great gift for coaches, students, parents, etc. Mini replicas can be produced for teams and individuals for any year in any OSAA activity. Each mini replica trophy is \$65 and that includes a personalized nameplate, shipping & handling. Order mini replica trophies online.
 - B. **Crown Trophy Contact Information:** Crown Trophy manages the mini replica trophy program. For more information, contact Crown Trophy at 503.626.1125 or via email at awardpro@crowntrophy41.com.



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Wilsonville, OR 97070
503.682.6722 fax: 503.682.0960 <http://www.osaa.org>



OSAA/OMEA Music Etiquette Guidelines

The Oregon School Activities Association, in cooperation with the Oregon Music Educators Association, has adopted the following guidelines for audience etiquette. These guidelines will be enforced at all OSAA-sponsored concerts, festivals, and competitions. They reflect behavior that assures courtesy to the performers and audience members alike.

- Concentrate your attention fully on the music.
- Do not talk or listen to audience members who talk while music is being played / sung.
- Applaud courteously at the end of the selection. Applause between movements of a work is not appropriate. Whistling and yelling are not appropriate at formal concerts. If you feel that a group gave a particularly exceptional performance, a standing ovation is an appropriate acknowledgment.
- Avoid making motions or noises which might distract other audience members or performers. Examples of distractions include (but are not limited to) audible foot tapping, bubble blowing, passing notes, conducting, the rustling of candy/cough drop wrappers, and jingling of jewelry.
- OSAA strives to provide exceptional performance venues at its competitions. Most concert auditoriums prohibit food or beverages inside the hall, and participants will respect this rule, whether or not it is posted.
- When entering or exiting the auditorium or performance room, do so only between ensembles, or if at state solo competition, between soloists.
- Do nothing which will interrupt or distract a judge or contest official from their duties. Allow them to focus their full attention on the performances. Enforce a quiet area around judges during time between performances when they are completing their evaluations.
- Listen for the beauty in the music, not the mistakes. Tell the performers what you enjoyed about their performance.
- Student musicians are reminded to please support the other performing groups with your attention and applause. As audience members and members of musical groups, treat the other performers as you would wish to be treated.
- Cell phones should remain off in the auditorium. It is impolite to talk or text on cell phones during performances.

Adopted January 13, 2000 (Revised March 31, 2010)

OSAA / OnPoint Community Credit Union
 Choir State Championships
 LaSells Stewart Center, Oregon State University

PARKING MAP

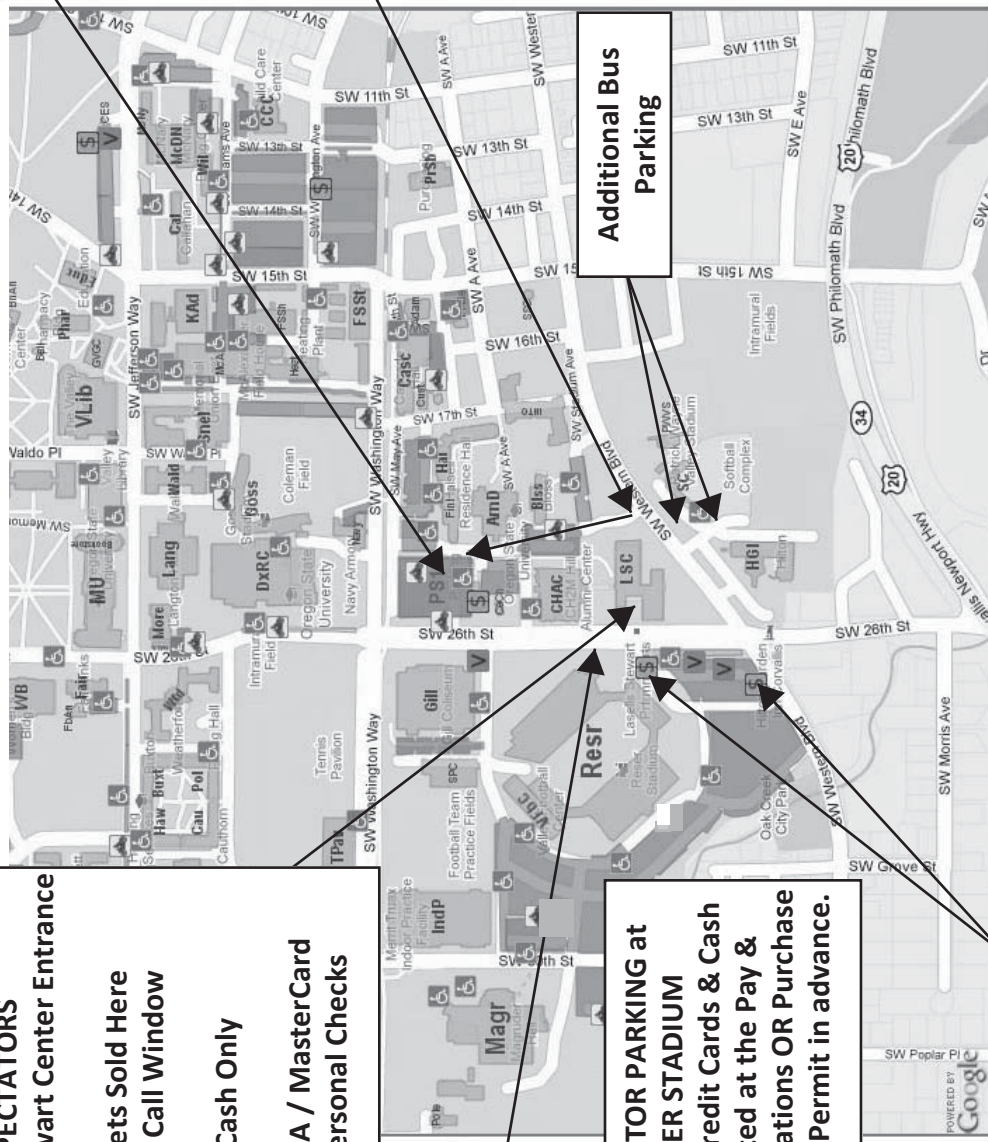
SPECTATORS
 LaSells Stewart Center Entrance
 Tickets Sold Here
 Will Call Window
 Cash Only
 No VISA / MasterCard
 No Personal Checks

Buses park in front of Reser
 Stadium along 26th Street

**SPECTATOR PARKING at
 RESER STADIUM**
 Debit / Credit Cards & Cash
 Accepted at the Pay &
 Display Stations OR Purchase
 a Parking Permit in advance.

**SPECTATOR PARKING at
 PARKING GARAGE**
 Located across from Reser
 Stadium on 26th Street,
 offers long-term metered
 parking - dollars and credit
 card are accepted forms of
 payment.

**ENTER HERE FOR
 PARKING GARAGE**



PAY & DISPLAY STATIONS - located throughout campus and at the entrances to the lots at Reser Stadium.
DEBIT / CREDIT CARDS & CASH ACCEPTED - \$1 per hour. Meters require payment until 7pm Monday-Friday. Campus parking lots are free after 5pm and on Saturday.
 For questions about parking, please call OSU Parking Services at 541.737.2583.

Purchase a parking permit in advance through OSU at <https://my.parking.oregonstate.edu/sales/daily>.