



Oregon School Activities Association
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March 6, 2017

To: Athletic Directors and Head Football Coaches
From: Brad Garrett, Assistant Executive Director
Subject: USA Football - Heads Up Football Certification Requirements

Athletic Directors and Head Football Coaches –

OSAA policy requires that all football coaches (paid or volunteer) complete the USA Football Heads Up Football Certification prior to assuming coaching duties and to recertify annually prior to the beginning of each Association year. Additionally, each member school sponsoring football is required to identify a Player Safety Coach. Each Player Safety Coach is required to attend an in person four hour clinic annually prior to the start of the Association year that is conducted by a USA Football Master Trainer in preparation for implementing and overseeing the primary components of Heads Up Football at their school.

To retain Heads Up Football certification status each OSAA member school will be required to review, and electronically sign and submit the High School Heads Up Terms and Agreements annually.

To aid school administrators in the implementation of the above requirements, all information related to successful completion of the components mentioned have been compiled on a single webpage located at www.osaa.org/headsup and is listed below. It is required that all components be completed prior to the start of Fall practice (Monday, August 14, 2017).

Requirements for all OSAA member schools sponsoring Football:

1. Go to <http://usafootball.com/programs/heads-up-football/middle-high-school> and select the “**ADs and Administrators Enroll Now**” button
 - a. If you have an existing account, you can enter your email and password to “**Sign In**” or create a new account by clicking “**Get Started**”
 - b. When selecting your “**Primary Role**” make sure to either select **Athletic Director** or **State Administrator** to access enrollment
 - c. Once “**Primary Role**” is selected, an **Enroll In Heads Up Football** option will populate and you can check the “**Register for HUF**” box underneath. After account information is submitted, you will be directed to the enrollment screen. If you missed this step in the account registration or migration, you can still access the enrollment link later via the “**My Organization Page**.”

- d. The **Heads Up Football Enrollment** page will include nominating your Player Safety Coach, confirming organization information, choosing an in-person training option, and reviewing the Terms of Service. Make sure to check the box beside “**I agree to the Terms of Service**” to sign, then click “**Finish**” to complete enrollment
 - e. Once enrollment is finalized, your regional service and experience representative will follow-up with information regarding coach certification and in-person clinics.
2. The designated Player Safety Coach is required to attend one of the clinics offered – a list of current clinics is posted to <http://www.osaa.org/headsup>
 3. Verify that all Football coaches (paid or volunteer), including your Player Safety Coach, have completed the online certification program located on NFHSLearn.com - <http://nfhslearn.com/HeadsUpFootball> prior to assuming their coaching duties. Coaches must complete Blocking, Tackling & Equipment Fitting, Concussion in Sports, Heat Illness Prevention, and Sudden Cardiac courses in order to be “Heads Up Certified”. Cost is \$10 per coach.

It is critical that schools complete the steps outlined above prior to the end of the school year if possible. If you have any specific questions related to the adoption of Heads Up Football please feel free to contact Brad Garrett at bradg@osaa.org or 503-68-6722 ext. 229.

If you are having difficulty with any component of the requirement, please contact one of the individuals below who will be happy to assist you.

Bassel Faltas – USA Football High School Regional Manager, Football Operations and Relationships at 317-489-4426 or at bfaltas@usafootball.com

Zane Winger – USA Football Support Coordinator at 317-489-4435 or at zwininger@usafootball.com